

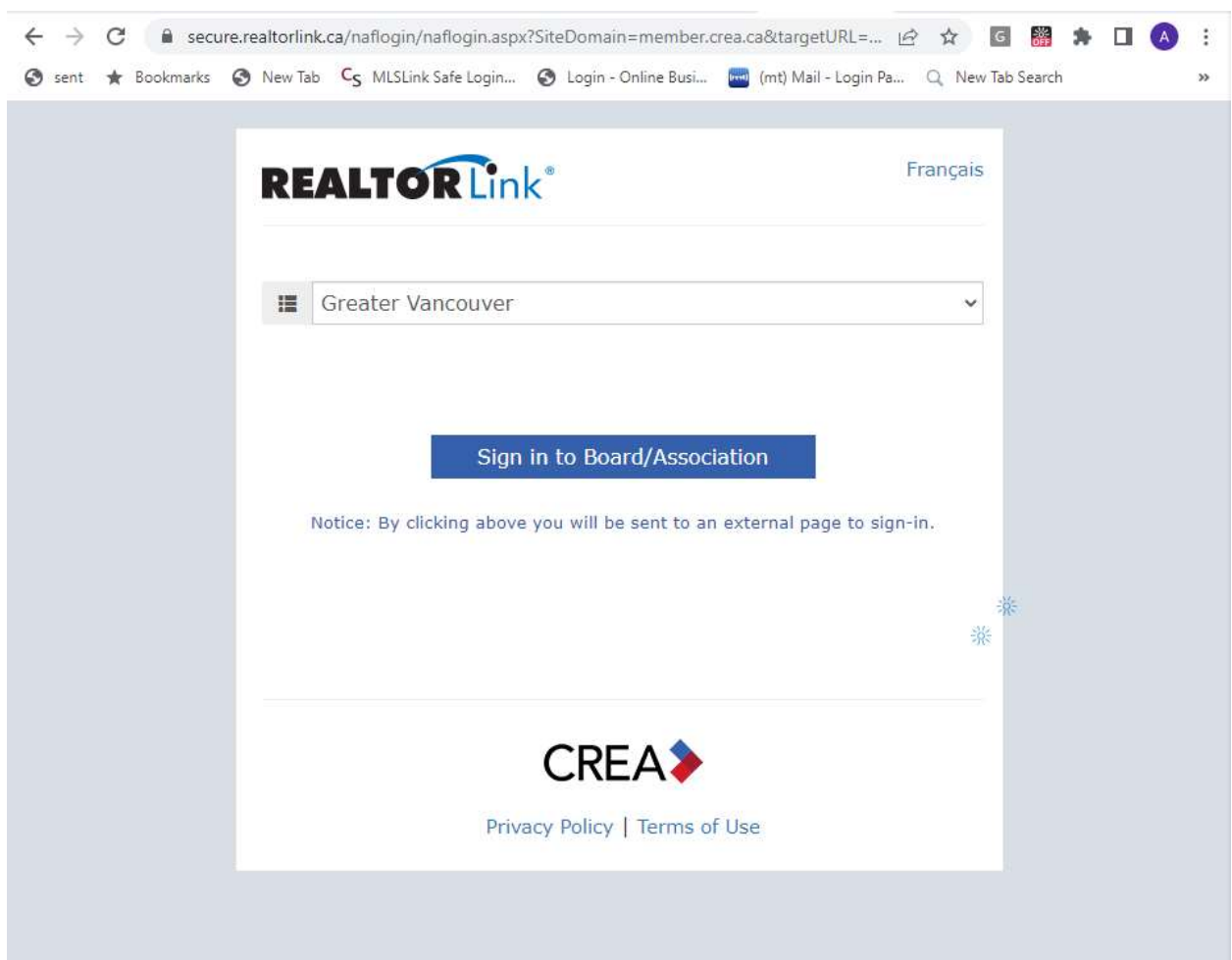
## Instructions of how to use webforms

1. Click on the following link

<https://secure.realtorlink.ca/nafllogin/nafllogin.aspx?SiteDomain=member.crea.ca&targetURL=https%3A%2F%2Fmember.crea.ca%2F>

or type “realtorlink.ca”

the following screen will appear.



2. Click on the “Sign into Board/Association” tab, and then the following screen will appear

← → ↻ [gvfv.clareityiam.net/idp/login](https://gvfv.clareityiam.net/idp/login) 🔍 📍 🏠 ☆ G 📄 🗄️ 🗑️ 🌐 A ⋮

🔍 sent ★ Bookmarks 🔄 New Tab 📄 MLSTLink Safe Login... 🌐 Login - Online Busi... 📧 (mt) Mail - Login Pa... 🔍 New Tab Search >>

REAL ESTATE BOARD OF GREATER VANCOUVER CHILLIWACK AND DISTRICT REAL ESTATE BOARD

Username

Password

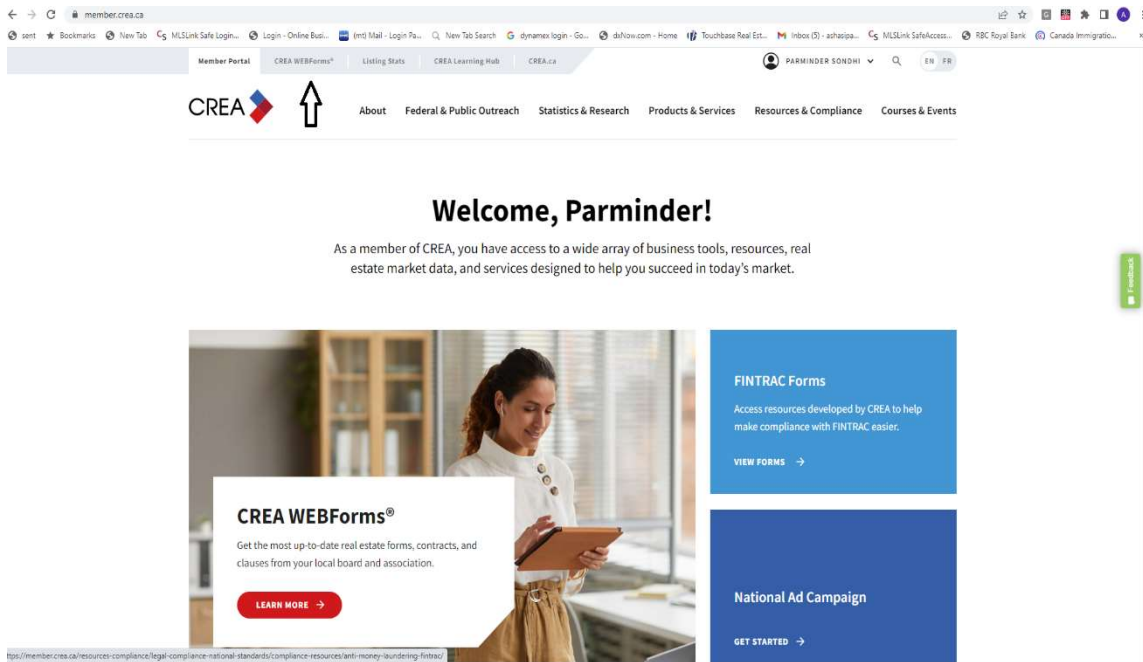
[Forgot Password?](#)

Your use of this website is governed by the terms and conditions [here](#).  
[Residential listings](#) | [Commercial listings](#)  
[Contact](#) | [System Help](#)

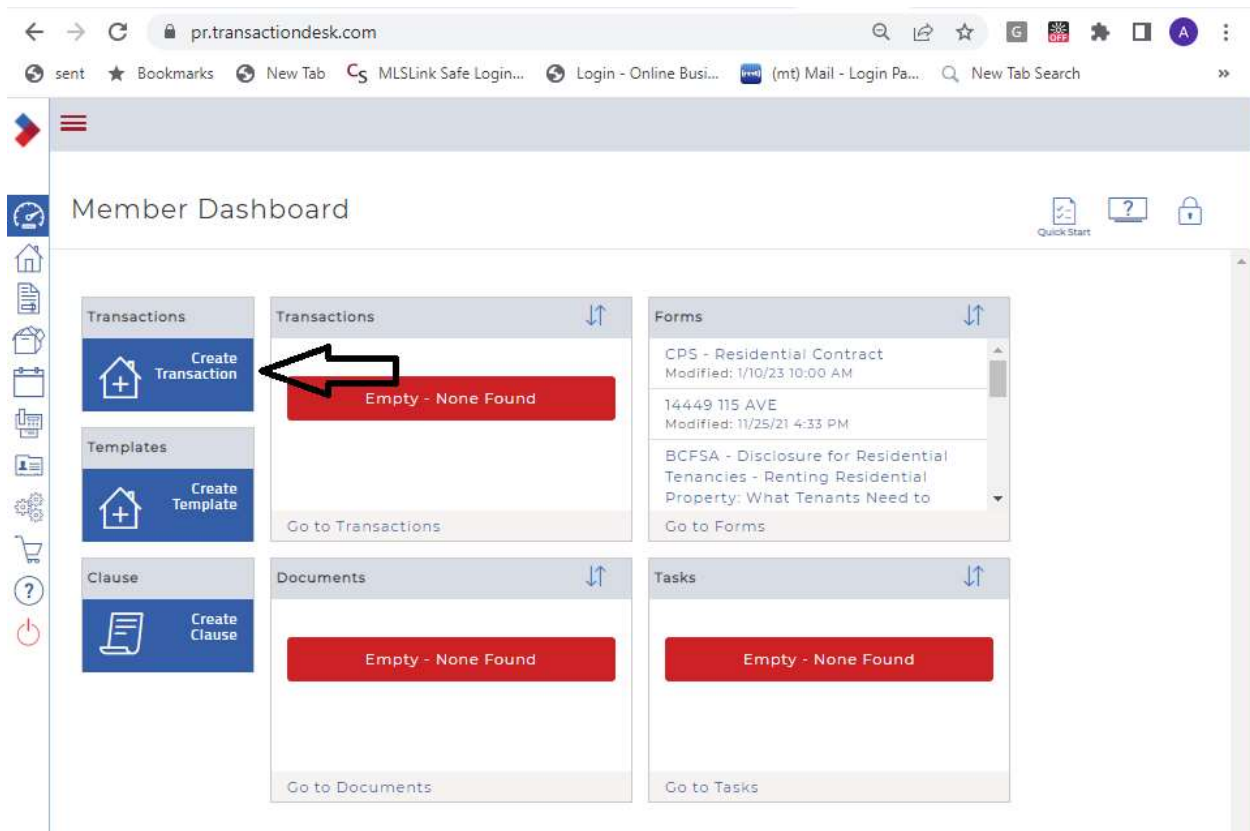
Login

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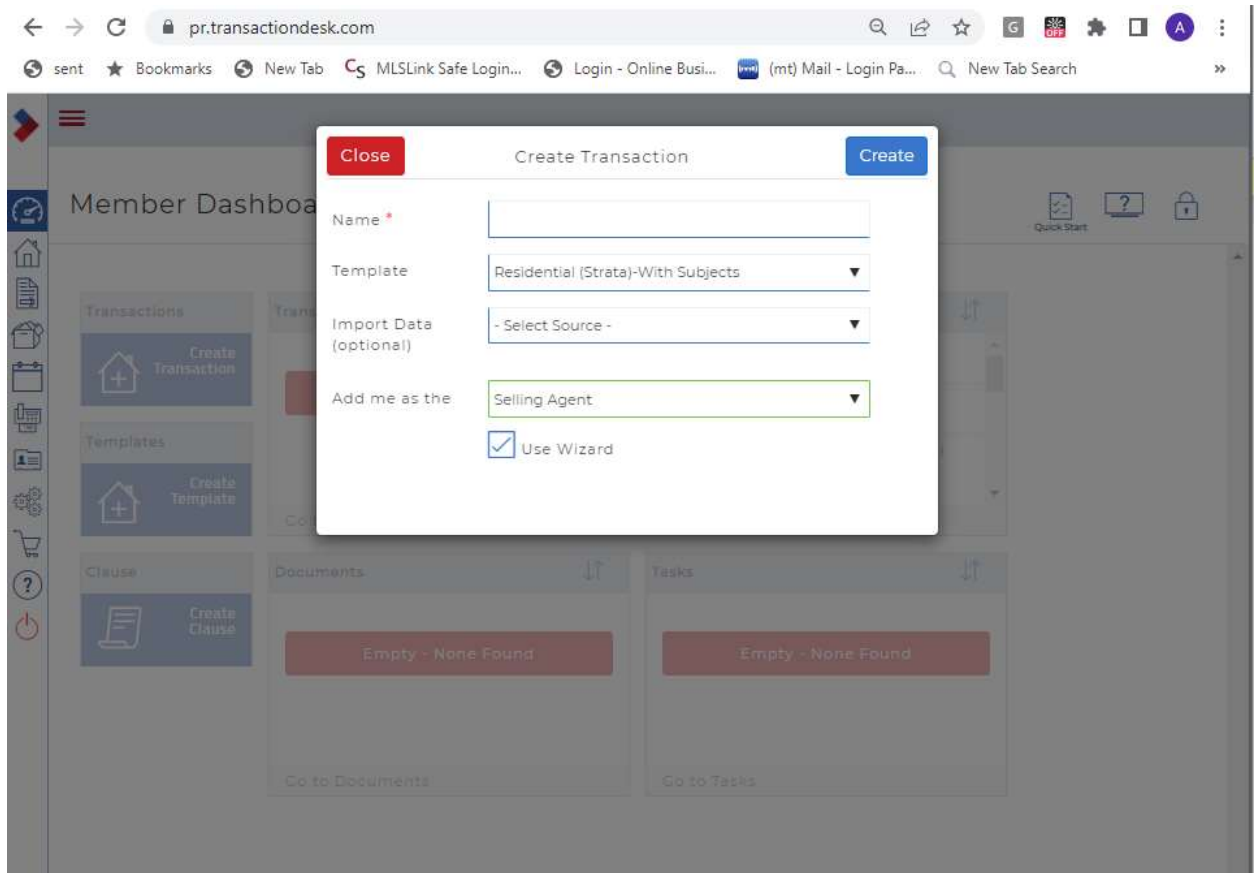
3. Please fill your ID and Password (Same as Paragon Residential) and click on “Login” tab and then click on the “CREA Webform” tab indicated by the arrow sign



When you click on the tab, some time we need to click on the login again otherwise the following page and the click on **“Create Transaction”**



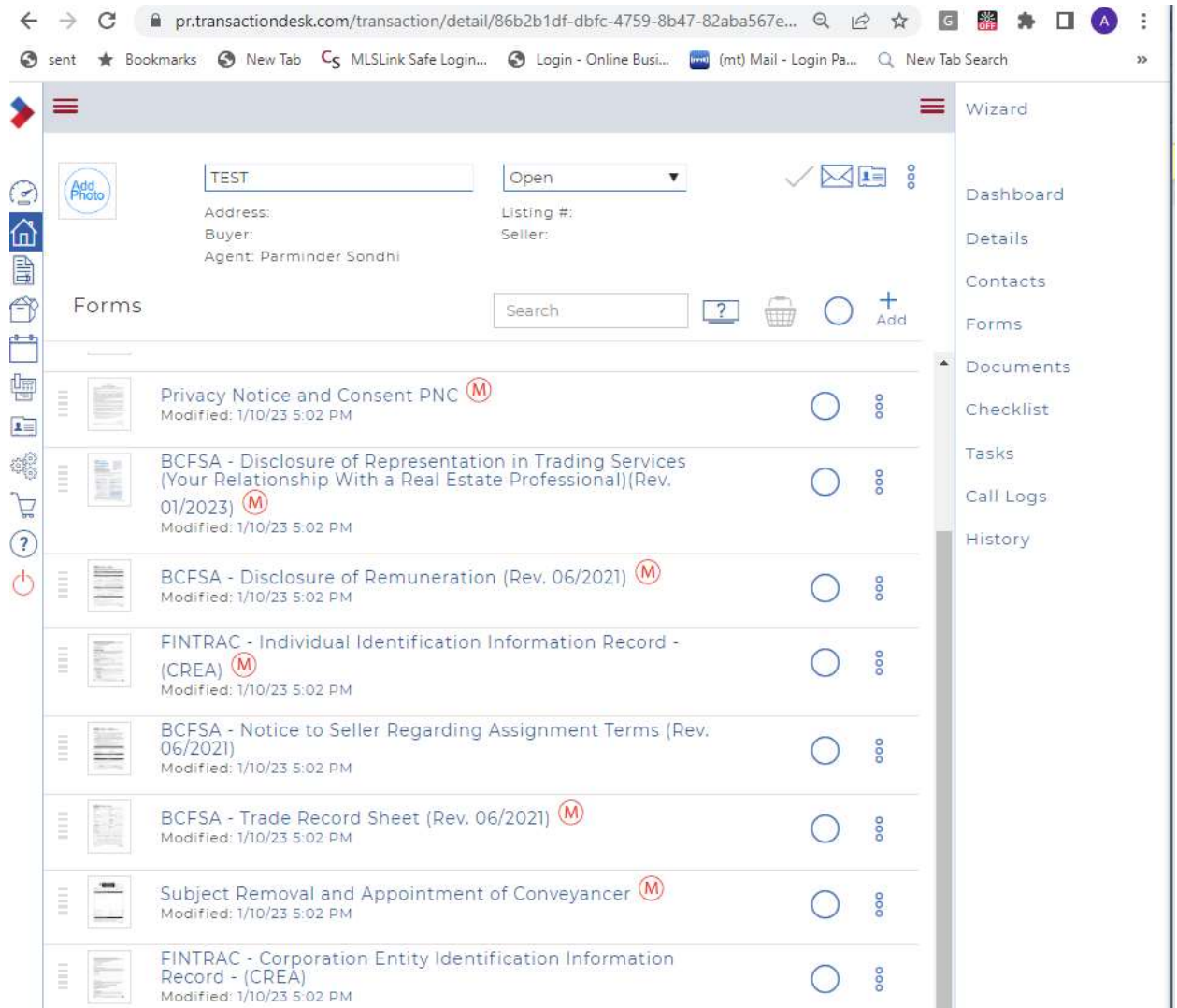
4. After follow the “Create Transaction”, the following box will appear. You can type “Transaction Name” such as “ 12345 123 AVE”, the select the “Residential (Strata)-With Subjects” from the template option, and if the property is on MLS, select the appropriate Board and fill the MLS number (mandatory if the board selection is made). Select the option of Selling or Listing Agent and Click on Use Wizard. It is very easy to use the Wizard as we need to fill the information and all the forms will automatically filled.



Click on “SAVE and EXIT” after filling all the information.

## 5. Click on “Go to Forms”

Following page will appear



The screenshot shows a web browser window displaying a real estate transaction management interface. The browser address bar shows the URL: [pr.transactiondesk.com/transaction/detail/86b2b1df-dbfc-4759-8b47-82aba567e...](https://pr.transactiondesk.com/transaction/detail/86b2b1df-dbfc-4759-8b47-82aba567e...). The interface includes a navigation menu on the left with icons for Home, Forms, Documents, Checklist, Tasks, Call Logs, and History. The main content area shows a transaction detail for a listing titled "TEST" with status "Open". Below this, there is a "Forms" section with a search bar and a list of documents. Each document entry includes a thumbnail, title, modification date, and a status indicator (a red circle with an 'M').

Document Title	Modified	Status
Privacy Notice and Consent PNC (M)	1/10/23 5:02 PM	Not Started
BCFSA - Disclosure of Representation in Trading Services (Your Relationship With a Real Estate Professional)(Rev. 01/2023) (M)	1/10/23 5:02 PM	Not Started
BCFSA - Disclosure of Remuneration (Rev. 06/2021) (M)	1/10/23 5:02 PM	Not Started
FINTRAC - Individual Identification Information Record - (CREA) (M)	1/10/23 5:02 PM	Not Started
BCFSA - Notice to Seller Regarding Assignment Terms (Rev. 06/2021)	1/10/23 5:02 PM	Not Started
BCFSA - Trade Record Sheet (Rev. 06/2021) (M)	1/10/23 5:02 PM	Not Started
Subject Removal and Appointment of Conveyancer (M)	1/10/23 5:02 PM	Not Started
FINTRAC - Corporation Entity Identification Information Record - (CREA)	1/10/23 5:02 PM	Not Started

And then click on every documents to fill out the balance information required.

If you have any questions or concerns , please let us know on [info@amexrealty.ca](mailto:info@amexrealty.ca)